Ogle County Board Guidelines

- You are expected to attend the monthly County Board Meeting and two committee meetings to earn the monthly $150 salary (plus mileage).
- Each committee meeting over and above two per month will be paid at $50 plus mileage.
- Special County Board Meetings will be $50 plus mileage.
- "Meeting Report Card" is to be signed by the Committee Chairman or Vice-Chairman for each meeting attended.
- Mileage on your report card is to be entered numerically for miles actually driven to and from your home. If you have two meetings in one day, be specific when you enter the mileage. Mark "0" or "None" if you stayed in town and did not actually drive home between meetings. If you car pool, only the driver will be reimbursed for mileage.
- Only charge the County for meetings you are assigned unless pre-approved by the Committee Chairman or the County Board Chairman.
- Any meeting outside the county must be pre-approved by the County Board Chairman, unless it is assigned.
- Conferences or seminars held outside the county will require pre-approval from the County Board Chairman and a signed "Meeting Report Card" for conference reimbursement.
- Refer to "Duties of Committees" of the Ogle County Yearbook for additional rules and guidelines.
- In the event of a meeting cancelled for lack of a quorum, those members answering role call shall receive mileage only.

These rules are meant as "guidelines". If you are not sure if an expense is appropriate, ask the County Administrator or County Board Chairman.

Personnel & Salary Committee February 2007