Michael R. Harn
Sheriff

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"Taking Action, Achieving Results"

Building & Grounds/Central Purchasing Tentative Committee Meeting Minutes

October 11, 2011, Ogle County Sheriff's Office – Training Room, Oregon, IL. Those present: Chairman Gronewold, Sheriff Harn, Simms, Heuer, Boes, Kenney, Barnes, DeArvil, Callant, Cook, Janes, Finfrock.

1. Call to Order: Chairman Gronewold called the meeting to order at 11:06 am.

2. Approval of Minutes: September 13, 2011: Motion by Kenney to approve the minutes, 2nd by Boes. Motion carries.

3. Approval of Bills:

   a. Motion by Finfrock to approve B&G bills in the amount of $18,941.17. 2nd by Janes, motion carries.

   b. No Central Purchasing Bills

4. B & G Discussion and Comments/Activity Reports:

   * Gronewold complimentd Sheriff Harn on the contract agreements with Simplex Grinnel - all contracts will now be on the same billing cycle beginning in February 2012 and run on a five year cycle. DeArvil asked if there was cost savings involved and Sheriff stated that by having the contacts set this was and through negotiations, the savings would be around $20,000.00.

   * Discussion was held on the water costs associated with the jail. Janes recommended changing shower heads. Sheriff Harn said he would check the shower heads at the jail to see if they were compatible to having water saving heads or apparatus applied to them. This would cut water usage.

5. Central Purchasing Discussion and Comments/Activity Reports:

   * Finfrock suggested speaking with vendors and checking prices to possibly set a preferred vender for the purchase of office supplies. Gronewold stated this was something that should be discussed with Dept. Heads to see if they would agree. Finfrock will go to Dept. Head meeting and present this idea.

6. New Business:

* Gronewold met with Weld Park to discuss mowing and maintenance issues. It was found that there was a contract agreed upon for 2011 with Champlain Lawn and Garden Maintenance for $200.00. Motion was made by Janes to honor this contract. 2nd by Finfrock, motion carries. Gronewold will meet with Weld Park to go over next year maintenance contracts,.

7. Public Comment:

* Callant spoke on the RK Dixon implementation and that the process has been a nightmare thus far. There has been a total lack of communication and many problems with the installations that RK Dixon has not addressed and left to the IT Department.

* Sheriff Harn shared that Maintenance Worker Gary Schnorr had an accident and shattered his ankle and will be out of work for 8-10 weeks.

* Sheriff Harn also discussed the question of outsourcing the cleaning personnel and state this was highly improbable due to security concerns.

8. The meeting was adjourned by Chairman Gronewold at 11:59am.

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Respectfully Submitted,

Melissa Crippen

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Executive Secretary, October 4, 2011