Juvenile & Probation / Judiciary Committee
Tentative Minutes
October 12, 2011

1) Call to Order: Chairwoman Colbert called the meeting to order at 5:30 p.m. Present: Kilker, Nye and Saunders. Others: Barnes, Heuer, White, DeArvil, Boes, Chief Judge Stephen Pemberton, Director of Court Services Greg Martin and Focus House Director Mike Dale. Absent: Bauer, Horner and Stahl.

2) Approval of Minutes – September 8, 2011: Motion by Nye to approve the minutes, 2nd by Saunders. Motion carried.

3) Public Comment: None

4) Consideration of Monthly Invoices:
   - Judiciary: Motion by Nye to approve the bills in the amount of $4,122, 2nd by Saunders. Motion carries.
   - Probation: Motion by Saunders to approve the bills in the amount of $1,100, 2nd by Nye. Motion carried.
   - Focus House: Motion by Saunders to approve the bills in the amount of $1,096.13, 2nd by Nye. Motion carried.

5) Department Reports:
   - Judiciary: Judge Pemberton announced that the Bar Association had a meeting last week and they are in the process of designing a website. He also stated that drug court will have the first graduation ceremony in November with 3 graduates; in order to graduate one has to be clean for 2 years. Martin stated they are in the 20s and have been employed. Two have full-time jobs and one has part-time job. Martin also stated the County Board will be getting an invitation to the graduation and the graduates will have the opportunity to speak if they chose to.
   - Reporting Center: No report
   - Probation/Focus House: Martin stated they have 2 interns, one at Focus House and one in the Probation Dept. He also mentioned that the Annual Report is due November 1st for the State and Kilker asked if the Committee will be getting a copy of it. Martin stated the Board will get a copy.

6) Old Business: 2012 Budget: Martin addressed the Committee regarding the Finance Committee's process on the budget and still no direction has been determined as far as salaries go, which has caused him to push off the first union negotiation meeting scheduled. Martin stated that there has been discussion about the Focus House utilities and where they should be paid from; Dale had them budgeted from the General Fund however Gouker has questioned the change from Dependent Children's Fund as it has been done in previous years. Kilker stated she would like to see a report that gives information regarding the dedicated funds; like the expenses paid out and revenue deposited in each month. Martin stated that the Dependent Children's fund is used for numerous items, not just Focus House. He stated that Probation and Focus House both prepare a budget for the usage of Dependent Children's fund.

7) New Business: Fee Structure for Focus House: Martin distributed a copy of the "Focus House Operational Costs" worksheet that was drafted. He also mentioned that they did elect not to have an increase in fees last year. Dale explained the worksheet and informed the Committee that currently the fees for out-of-county residents are $100 per day for regular placement and $130 for special needs placement. The difference between the two are "special needs" is for certain crimes that require special counseling or monitoring such as sex offenders. Dale stated they would like to have the fees increased to $115 for regular and $150 for special needs placement. Discussion continued regarding what other placement centers charge; Dale stated that other centers have different programs and received different grants but we still are lower. White asked if

the Probation Dept uses the Dependent Children's fund, Martin stated they do. DeArvil asked where the money from fundraisers go; Dale stated they are included in the "Donation/Grants" total. Martin stated he gives a quarterly report to Coffman regarding the accounts in Focus House. Motion by Nye to change the fees for out-of-county placements from $100 per day to $115 per day for regular placement and from $130 per day to $150 per day for special needs placement effective December 1, 2011, 2nd by Saunders. Discussion continued; Saunders asked Judge Pemberton for his opinion on the effect the increase would have on placements. Judge Pemberton stated from his point of view, there would be no effect. Dale stated that typically the Probation Dept chooses the facility and Judges grant it. Barnes stated that everything has gone up in prices all around. Roll call vote requested. Roll call: Saunders-yes, Kilker-yes, Nye-yes, Colbert-yes. Motion carried. White stated that he hopes placement is based on program reputation not cost.

8) Next Meeting Date: Discussion was held regarding the meeting time. Consensus is to have the meeting at 5:00 p.m. next month.

9) Adjournment: Since no further business was before the Committee, Chairwoman Colbert declares the meeting adjourned. Time: 6:20 p.m.

Respectfully submitted,
Tiffany O'Brien