Long Range & Strategic Planning Committee
Tentative Minutes
October 11, 2011

1) Call to Order: Chairman Williams called the meeting to order at 4:03 p.m. Present: White, Barnes, Gouker, Heuer (arrived at 4:07) and Simms. Others: DeArvil, Welty(arrived at 4:34), Gronewold, Finfrock, Kilker, Hopkins(arrived at 4:34), Sheriff Harn, Larry Callant, Treasurer John Coffman, ROE Superintendent Amy Jo Clemens and Mike Mudge.

2) Approval of Minutes – September 2011: Motion by Barnes to approve the minutes as presented, 2nd by Simms. Motion carried.

3) New Business: Utility Cost Presentation: Williams asked the agenda be changed to allow Mr. Mudge to give his presentation first; Committee agreed. Mr. Mudge gave a brief summary on the utilities and what companies presently hold the contracts. He stated that it is hard to calculate an exact savings amount due to not all companies hold a fixed rate but he estimated approximately $60,000 in the past 4 years. Gronewold asked if he thought it would be beneficial to have an energy consultant come to do a study; Mr. Mudge stated he felt that the Courthouse and Judicial Center are pretty energy efficient, that the buildings in question would be the Sheriff's admin building and the Pines Rd. Annex. However he wouldn't do the studies if we felt that we would not be occupying those building in the future years. Mr. Mudge stated that the biggest user was the Judicial Center and he sees an improvement in the usage. DeArvil asked if by jumping between suppliers if that jeopardizes the discount, Mr. Mudge stated it does not. Williams asked if there is a transmission line charge; Mr. Mudge stated yes however he has been comparing equally amongst providers. Mr. Mudge distributed an energy strategy information sheet. Williams suggested that Mr. Mudge gives an annual presentation, preferable in July that way they have the information for budget preparation. Williams thanked Mr. Mudge for his time.

4) Discussion & Approval of Long Range Invoices: Williams briefly went down the list of bills to be paid this month; then he questioned the use of LR funds to pay for software. Discussion was held regarding the recent New World server crash; Williams asked if those bills could be turned into the insurance company as a claim. Treasurer Coffman stated he had not, but will look into it. Williams also stated that there is two more Kronos bills to be added in; Treasurer Coffman stated that so far roughly $42,000 has been spent on the New World/time keeping project. He also stated that with these additional bills it would be over roughly $7,000. Discussion continued. Motion b y White to approve the Long Range invoices totaling $29,995.24, 2nd by Simms. Motion carried.

5) Old Business: 2012 Budget: Williams stated the service agreement line in the budget may change. He also stated that vital infrastructure in his opinion is items like the elevators or fire alarm systems, not window cleaning that should be Building & Grounds maintenance. Williams stated he is having a tough time agreeing with software items being paid from Long Range funds. Harn disagreed and stated that technology is needed to run these items. Gouker stated that infrastructure to something permanent. Discussion continued; consensus of Committee was to transfer money from Long Range budget to Building & Grounds budget to cover the service contracts. White questioned if DevNet is considered a service contract; Williams stated no. Gouker agreed that it wasn't either. Williams suggested maybe a 50/50 split on software service contracts. Treasurer Coffman stated they need to at least include the switches in the Long Range budget under service agreements; Committee agreed.

6) Public Comment: None

7) Adjournment: Motion by White to adjourn the meeting, 2nd by Barnes. Motion carried. Time: 5:33 p.m.

Respectfully submitted,
Tiffany O'Brien