Circuit Clerk / State's Attorney Committee
Tentative Minutes
October 11, 2011

1) Call to Order: Chairwoman Kilker called the meeting to order at 1:00 p.m. Present: Colbert, DeArvil, Janes, Kenney and Welty. Others: Circuit Clerk Ron McDermott, Susan Montavon (S.A. Office Mgr.), Finfrock, Simms, Gronewold, Heuer, Kimberly Suslek and Linda Hayenga.

2) Interviews/Appointments: Motion by Kenney to go into closed session for the purpose of interviewing applicants, 2nd by DeArvil. Roll call: Welty-yes, Colbert-yes, Kenney-yes, Janes-yes, DeArvil-yes and Kilker-yes. Motion carried. Time: 1:01p.m.

   Committee came into open session at 1:32p.m. Motion by DeArvil to recommend appointment of Kimberly Suslek to the Ogle County Housing Authority Board, 2nd by Colbert. Motion carried. Motion by Kenney to recommend appointment of Linda Hayenga to the Ogle County Civic Center Authority Board, 2nd by Janes. Motion carried.

3) Approval of Minutes: September 2011: Motion by Janes to approve the minutes as presented, 2nd by DeArvil. Motion carried.

4) Public Comment: None

5) Monthly Invoices:
   - Circuit Clerk: Motion by DeArvil to approve the bills in the amount of $69.93, 2nd by Welty. Motion carried.
   - State's Attorney: Motion by Janes to approve the bills in the amount of $592.77, 2nd by Welty. Motion carried.

6) Department Reports:
   - Circuit Clerk:
     1. Legislative Issues: None
     2. Finance Update: McDermott stated he has the court order approving usage of the dedicated funds for payroll in the amount of $65,000 from Chief Judge Gunnarsson. Kenney questioned the status of the transfer approved by Finance Committee; McDermott stated it was approved last month by the County Board. McDermott also informed the Committee that he still is short for the last payroll of the fiscal year, however he is doing everything to be strict on his budget and close the gap in the shortfall.
   - State's Attorney: Due to the absence of State's Attorney Roe, Ms. Montavon stated that she has nothing to report.

7) New Business: Closed Minutes Resolution: Motion by Welty to recommend approval of the Closed Minutes Resolution onto the County Board, 2nd by Kenney. Motion carried.

8) Old Business:
   - Circuit Clerk: None
   - State's Attorney: None

9) Adjournment: As no further business is before the Committee, Chairwoman Kilker declared the meeting adjourned. Time: 1:47 p.m.

Respectfully submitted,
Tiffany O'Brien