Ogle County
9-1-1

Emergency Telephone System Board

103 Jefferson Street
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Sandy Beitel, 9-1-1 Coordinator
815-732-1119

The monthly meeting of the Ogle County ETSB was called to order by Chairman B. Winebaugh on Wednesday, December 14, 2011 at 6:00pm.

Members Present:

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|---|---|
| D. Dewall | L. Feary |
| R. Hilliard | E. O'Brien |
| S. Sullivan | B. Winebaugh |

Members Absent:
R. Brass R. Buck (medical leave)
F. Horner (out of state)

Others Present:
S. Beitel, Ogle County E9-1-1 Coordinator

There was no public comment.

A motion by L. Feary and seconded by S. Sullivan to approve the minutes of the November 9, 2011 meeting as presented. Chairman B. Winebaugh commented that on the wireless budget for 2012 the salary line item was entered twice. S. Beitel will modify that and resend to members. The motion carried with that correction.

A motion by S. Sullivan and seconded by D. DeWall to pay the listed bills. The motion carried.

**Landline Account:**

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|---|---|
| Bill Winebaugh | $190.80 |
| Cardmember Services | $1,206.25 |
| Century Link | $331.20 |
| Don DeWall | $255.60 |
| Edward O'Brien | $54.39 |
| Fred Horner | $138.24 |
| Frontier | $7,427.20 |

| | |
|---|---|
| Language Line | $157.32 |
| Leaf River Telephone | $154.80 |
| Lon Feary | $148.20 |
| Post Master | $70.00 |
| Rob Buck | $170.40 |
| Robert Brass | $107.10 |
| Sandy Beitel | $547.25 |
| Sandy Sullivan | $246.68 |
| Verizon Wireless | $246.68 |
| **Total Landline Account** | **$11,456.59** |

**Wireless Account:**

| | |
|---|---|
| Call One, Inc | $318.00 |
| Dixon Ottawa Communications | $2,787.19 |
| Frontier | $6,149.59 |
| NENA | $260.00 |
| **Total Wireless Account** | **$9,514.78** |

**NG 911 Account:**

| | |
|---|---|
| Cardmember Services | $1,205.40 |
| **Total NG 911 Account** | **$1,205.40** |

| | |
|---|---|
| **Total Bills for Payment** | **$22,176.77** |

**Old Business:**

E. O'Brien informed the board he has no updates on the website or the social media page. He is hopeful to have some information for the January meetings.

S. Beitel informed the board that R. Buck has informed her that he will probably will not be attending the NENA conference due to his recuperation while on medical leave. S. Beitel informed the board that she will reserve 4 rooms and as long as they are cancelled within 30 days, there is no penalty.

S. Beitel informed the board that Kris Gilbert, GIS, who we budgeted money for the national conference feels that the money and her time could be better spent if she attends the URISA conference with NENA is a sponsor of. This is a conference for GIS specialists and since NENA is a partner there is coverage of NG911. The cost will probably be the same or maybe even a little less than attending the NENA National. Kris is a member of URISA already. The members said since the money was budgeted that is not a problem.

**New Business:**

Chairman B. Winebaugh informed the board members that he met with Sheriff Harn, Chief Deputy Schabacker, and Lieutenant Jim Getzelman in reference to the Memorandum of Understanding between the board and the Sheriff's Office.
Sheriff Harn had concerns and questions with several items. The first being that the language had changed in the MOU. Chairman Winebaugh and L. Feary advised that they couldn't find any differences. It was discussed and then felt that the one document, which was never a signed or agreed document was being compared. The document titled "911 Director Memorandum of Understanding" was being compared. That document was created in 2010 when there was discussion of the possibility of the E9-1-1 Coordinator becoming a full time employee of the board and not the Sheriff's Office. It was never completed due to the coordinator remaining an employee of the Sheriff's Office. Part of the decision for this was due to the fact that if the coordinator became an employee of the ETSB, the coordinator would not be able to assist working on the consoles for the PSAP's as that would violate union contracts. It was decided that the document titled "911 Director Memorandum of Understanding" is void and will be destroyed.
Another item discussed was the fact that the Ogle County ETSB Bylaws should be registered. S. Beitel stated she sent a copy to the County Clerks office and the State's Attorney's office. S. Beitel will resend the Bylaws to Chairman Winebaugh for signature and re-register them with the Clerk's Office.
The other issue dealt with the "Agreement for Enhanced 911 Emergency Dispatch Services". This was another document that has been discussed but never acted upon. Under section 2, the statement "there shall be a minimum of 2 dispatchers on duty at the Ogle County at any time and 1 at Rochelle Police Department at any given time per the Illinois Commerce Commission Plan. This should be stated as a recommendation only, the ETSB has no authority to direct either department on staffing. S. Sullivan would like that to read as a recommendation of 2 for each PSAP. This will be corrected and sent out for review to the members as well. Chairman Winebaugh will then meet with the Sheriff with these changes and continue to work as a cooperative effort on these documents.

Chairman Winebaugh also informed the board that Sheriff Harn had spoke with him about the 2nd fire base that is currently owned by the Sheriff's Office. This fire base is 30 years old, being purchased prior to 911. This base will need to be replaced in order to fulfill the requirements of narrow banding. R. Hilliard provided the quote of the replacement of the base, total cost of $20,321.00. L. Feary motioned to cover the cost of replacing this fire base. E. O'Brien seconded the motion and the motion carried on a voice vote.

S. Beitel provided the members with the Fiscal Year End 2011 status. Documents are attached.

S. Beitel provided the Coordinators report:
In reference to the National Development Conference, aka TDC/ODC, E. O'Brien and herself will be attending and all the arrangements are complete.

S. Beitel informed the members of the 9-1-1 Goes to Springfield. This event will be held March 8, 2012. This date is for the members to make appointments with our representatives and senators and speak with them about 911 issues in the state of Illinois. This year will be especially important as we will be introducing new legislation. We are hopeful that this legislation will replace the current statute with the Illinois Commerce Commission. This will include new technologies, funding, training, etc. If any board members are able to attend, it would a day well spent. There is also a reception on that evening where the legislators are invited to stop by and speak with us more in depth. If any board members are interested, let S. Beitel know in order to reserve a room for that evening.

S. Beitel also informed the members that several telecommunicators have been asking about a Spanish class. She has received information on an on line class for $99.00 and the reviews are good. The one issue that needs to be addressed is proficiency testing. If they don't keep up their skills is there liability associated with that. S. Beitel has sent the information to Ben Roe for his opinion.

S. Beitel informed the board that herself and the DeKalb County Coordinator are working on a 2 day workshop/training for the telecommunicators of this area. It is titled "10-96, Who are you?". S. Beitel attended the 1 day session on this at the conference and it deals with teaching the telecommunicators about the different mental illnesses signs/symptoms, things of that nature of the callers that they deal with. They will be applying for the INENA Training Scholarship which is up to $6,000.00. The class cost is $6500.00 for both days for up to 35 students. So the agencies could get a 2 day training for a very minimal cost, probably not more than $25.00 per student.

S. Beitel also informed the board of a new "automatic dialer" type medical alarm that is in our communities. It is called Life Link. It is a push button that the customer wears and if they need medical assistance they push the button. When pushed, this send an audible signal in the residence and it dials phone numbers of caretakers/families/etc automatically. Until one of the callers acknowledges that they have received the call, it will continue down the list to call. Only 4 numbers can be programmed and the last one will more than likely be the dispatch centers. In viewing the website, they distinctly specify that California doesn't allow the device to call into 911 as it doesn't offer 2 way voice connections. Illinois doesn't allow this either. S. Beitel attempted to e-mail the company about this; however, the email was no longer valid. She has written up a memo explaining the device and what to expect. A policy will follow soon. S. Beitel will continue to attempt to contact this company and has also notified the APCO/NENA Focus group leaders of the device.

A motion by L. Feary for adjournment and seconded by S. Sullivan. The meeting was adjourned at 6:52 pm.

Respectfully Submitted,
Sandy Beitel, Secretary
Ogle County E9-1-1 Coordinator

Attachments:
ETSB/SO MOU
ETSB Bylaws
Dispatch Agreement
2012 Budget
2011 Year End Budget