*Michael R. Harn*
*Sheriff*

*oglesheriff@oglecounty.org*
*mharn@oglecounty.org*

*"Taking Action, Achieving Results"*

**Building & Grounds/Central Purchasing Tentative Committee Meeting Minutes**

January 10, 2012, Ogle County Sheriff's Office, Training Room

All members present

1. Call to Order: 11:00 am by Chairman Gronewold.

2. Approval of December 13, 2011Minutes: Motion by Boes, 2nd by Finfrock, motion carries.

3. Approval of Bills:

   a. Motion by Kenney to approve bills in the amount of $23,689.35, 2nd by Janes. Motion Carries.

   b. No Central Purchasing Bills.

4. B & G Discussion and Comments/Activity Reports:

   a./b. Grownewold reported he has received information from realtors concerning the sale of the Rochelle property. Gronewold questioned if this issue should be passed on to Long Range. Sheriff Harn felt that the issue should be handled in this committee initially since the property falls under Buildings and Grounds. Kenney felt we should be wait 30-60 days to make any decisions because of a situation going on in Rochelle right now. He could not elaborate further. Committee decided to review the info Gronewold had received and visit this issue at a later date.

   * Sheriff Harn reported the fascia at the jail front door is pulling away and that our maintenance department would repair as weather permits.

   * Sheriff Harn - The generator is in and should be up and running in a week or so after all testing is done.

   * Sheriff Harn reported the Fuel Tank should be here in 3 weeks or so.

   c. Weld Park - Sheriff Harn and Gronewold will draw up a contract and report back to committee with that next month.

5. Central Purchasing Discussion and Comments/Activity Reports:

a./b. Printer and copiers working well under the RK Dixon agreement.

c. Callant discussed a proposal for replacing county computers through centralized purchasing. See attached.

6. New Business:

* Barnes received phone call about house and property next to Judicial Center being for sale. Discussion held about looking into the purchase price of property and specifics and to consider again selling the extra land on 6th street. This will be placed on next month's agenda for a vote and will be placed on this month's County Board agenda.

7. Public Comment: None

8. Meeting adjourned at 11:53 am by Chairman Gronewold.

Respectfully Submitted,

Melissa Crippen

Executive Secretary

January 10, 2012

1. Cost of Maintenance

   Warranties come with the newer business computer systems. Replacement of broken or worn out parts is greatly decreased.
   When you consider the cost savings due to the energy efficiency of new computers, the investment in new devices becomes even more sensible.

2. Productivity Increase
   The extra amount of work you will be able to accomplish with a faster computer should more than account for the one-time cost of replacing your old machine. Newer processors allow you to get more done in more places and run multiple applications significantly faster. All in all, this could save you nearly an hour per day of time that was wasted as our computers caught up to our pace.

3. Secure computers = easier argument for admin access

   We know that PCs older than three years old are up to 53 percent more vulnerable to security incidents. With advanced security features, the decreased security concern could help users' arguments for an increase of administrative privileges. IT Managers have to take the necessary precautions to secure our old computers, but with the more reliable systems in new machines, it will be easier for them to grant access to downloading plug-ins and advanced software without concern for serious security repercussions.

4. Manage PCs Remotely

   For every IT department, the shift to a new line of products mean they must re-learn the intricacies of the new system in order to prepare for any issues that might arise. Therefore, much of their resistance to a refresh may not be due to unadulterated spite for you, but because they think they will be creating more work for themselves.

5. Promote Employee Happiness

   Just like any other perk of working in an office, working with quality computing equipment can make employees more likely to enjoy their positions and positively influence the effort they exert. Computer issues are a definite source of frustration, and alleviating as many issues as possible can do a lot more than leaving free donuts in the conference room.

Comment by Peter Sperry on May 20, 2010 on GovLoop – Social network for Government

Let me clarify. Our computer allowance was to buy the computer itself. At the time, I worked for a marketing company and IBM had just released the first Thinkpad. Our company managed to snag a contract with them and about 150 of us were issued new laptops; which led to computer envy by those who didn't get them. After about 6 months of complaining, the boss purchased Dells for the rest of the field reps. Which meant our Thinkpads were outdated so we started gripping. so when the contract ended a year later, he bought us new Gateways. So the Dell people started complaining. At that point he gave an annual computer allowance ($1200) and told us to buy our own equipment. He also did the same for desktop PCs in the main office. We were a fairly small company, so there was no central IT shop to insist on an architecture, followed by an "as is - to be" description, followed by an alternatives analysis, followed by a vision refresh etc, etc etc. We simply took the money, bought the equipment we needed and got on with business.

Recommendations:

Establish a standard computer purchasing plan. All of the computers purchased would be of the same model and could be swapped out very easily. The computers would have a min. three (3) year warranty (all parts and labor free).

Computers would be replaced on a 4 year cycle. This replacement would be 25% - year one, 25% - year two, 25% - year three, and 25% - year four. All of the computers in a department would be replaced at the same time.

Type of Computers: The Dell Optiplex computers would be the ideal computers for the county. They are easy to maintain and the service support is reliable.