

**Long Range & Strategic Planning Committee  
Tentative Minutes  
December 13 2011**

1. Call to Order: Chairman Williams called the meeting to order at 4:12 p.m. Present: Gouker, White, Simms, Barnes, Heuer and Kilker. Others: Colbert, Gronewold, Boes, DeArvil, Finfrock, Welty (arrived at 4:22), Hopkins (arrived at 4:18), Baumgardner, Coroner Lou Finch, Sheriff Michael Harn, Larry Callant and Ron Colson.
2. Approval of November 2011 Meeting Minutes: Motion by White to approve the minutes as presented, 2<sup>nd</sup> by Simms. Motion carried.
3. Old Business:
  - Rochelle Property: Barnes received an email from Scott Rozanas, Business Development Director with the City of Rochelle, regarding the property and gave two references for real estate brokers. It was discussed at Building & Grounds Committee to research the two firms and discuss next month.
  - Process for Submission/Approval of Long Range Invoices: Williams distributed a budget spreadsheet listing all projects, total allocated, total spent and remaining balance. He will continue to update this monthly and include in the County Board packets. Discussion continued; Harn questioned how to handle utility bills and maintenance service contracts. Williams stated the utility bills and contracts are to be paid from his budget, however a transfer will be made from Long Range to the appropriate line to cover the cost as agreed on. Williams did state that this Committee does want to be informed of the maintenance service contracts when paid.
4. New Business:
  - Long Range Projects Schedule: Williams distributed a project schedule which details the timeline for each project and priority. Discussion continued.
5. Long Range Invoices: Motion by White to approve the bills in the amount of \$25,269, 2<sup>nd</sup> by Barnes. Motion carried.
6. Public Comment: Colson addressed the Committee regarding the 6<sup>th</sup> Street properties and voiced his concern about keeping the government services together
7. Closed Session: 5 ILCS 120/2(c)(6) regarding land sale/purchase: Motion by White to go into closed session to discuss the 6<sup>th</sup> Street properties, 2<sup>nd</sup> by Heuer. Roll call: Gouker-yes, White-yes, Heuer-yes, Barnes-yes, Simms-yes, Kilker-yes, Williams-yes. Motion carried. Time: 4:41p.m.

Committee came out of closed session at 5:07p.m. Motion by White to pursue the sale of the 6<sup>th</sup> Street properties, 2<sup>nd</sup> by Barnes. Discussion continued; Kilker stated she will abstain from the vote due to a conflict with her position on the Library Logistics Committee. White requested a roll call vote. Roll Call: Heuer-no, Barnes-yes, Simms-no, Kilker-abstain, Williams-no, Gouker-no, White-no. Motion defeated.

8. Adjournment: Motion by White to adjourn, 2<sup>nd</sup> by Simms. Motion carried. Time: 5:12 p.m.

# Long Range & Strategic Planning Committee

## Budget Status Report

December, 2011

BUDGET LINE ITEM	LINE ITEM DESCRIPTION	BUDGET AMOUNT	INVOICE SUMMARY	PREVIOUS BALANCE	CURRENT BALANCE	REMARKS
	Courthouse Tuckpointing & Sealing	\$125,000.00	\$0.00	\$125,000.00	\$125,000.00	
	NITT Commission	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	
	Computer Equipment Upgrades	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	
	Network Upgrades, Switches & Routers	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	
	Judicial Center MEP Equipment Survey	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	
	Pines Road Annex MEP Equipment Survey	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	
	Board Room Acoustical Treatment Study	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	
	Board Room Acoustical Treatments	\$45,000.00	\$0.00	\$45,000.00	\$45,000.00	
	New WorldPatroll Automation	\$15,000.00	\$1,019.00	\$15,000.00	\$13,981.00	
	<i>Kronos Inv 10644061</i>		\$165.00			
	<i>Kronos Inv 10644061</i>		\$854.00			
	Sheriff's Dept - Underground Tanks	\$65,000.00	\$24,250.00	\$65,000.00	\$40,750.00	
	<i>Howard Lee &amp; Sons</i>		\$24,250.00			
	Corrections Roof Replacement	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	
	Sheriff's Department Storage Building Roof Repairs	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	
	Judicail Center Repairs	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	
	County Facilities Repairs	\$65,000.00	\$0.00	\$65,000.00	\$65,000.00	
	Interfund Transfer Out - Service/Maintenance Agreements	\$500,000.00	\$0.00	\$500,000.00	\$500,000.00	
	Contingencies	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	
<b>FUND TOTALS</b>		<b>\$1,111,500.00</b>	<b>\$25,269.00</b>	<b>\$1,111,500.00</b>	<b>\$1,086,231.00</b>	