



**103 Jefferson Street
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Oregon, Illinois 61061
Sandy Beitel, 9-1-1 Coordinator
815-732-1119**

Chairman B. Winebaugh called the monthly meeting of the Ogle County ETSB to order on Wednesday, October 13, 2010 at 6:03 pm.

Members Present:

B. Brass R. Buck
D. DeWall L. Feary
F. Horner E. O'Brien
S. Sullivan B. Winebaugh

Members Absent:

S. Steeves

Others Present:

S. Beitel – E9-1-1 Coordinator
Sheriff Greg Beitel – Ogle County Sheriff
Deputy Michael Harn – Ogle County Sheriff's Office
Lyle Hopkins – Ogle County Finance Committee Chairman
Bob DeArvil – Ogle County Board

A motion by F. Horner and seconded by D. DeWall to approve the September 8, 2010 meeting minutes. The motion carried.

A motion by F. Horner and seconded by S. Sullivan to approve the listed bills. The motion carried.

Landline Account

Century Link	\$331.20
Frontier	\$7,566.79
Language Line	\$132.98
Leaf River Telephone	\$323.10
Seps, Inc.	\$2,769.00
Verizon Wireless	\$133.90
Total Landline	\$11,256.97

Wireless Account

Cardmember Services	\$1,719.00
Ed O'Brien	\$90.00
Frontier	\$6,149.59
Heanther Brooks	\$90.00
Powerphone, Inc.	\$547.00
Rob Buck	\$265.00
Sandra Beitel	\$105.00
Sandy Sullivan	\$265.00
Total Wireless Account	\$9,230.59
Total Bills for Payment	\$20,487.56

Old Business:

S. Beitel updated the board on the progress of the policies and procedures updates. The first group has been completed, given to the telecommunicators for a 2 week review period and they are currently with the Sheriff and Deputy Harn for their review. Most of the 9-1-1 policies and procedures are taken from NENA standards. S. Beitel also suggested to the board that once all of the 9-1-1 policies and procedures are complete, that we have a legal review and she would recommend checking with John Kelly, National NENA and Illinois NENA attorney as he is extremely knowledgeable in the 9-1-1 arena.

S. Beitel informed the board that with the Regional NG 9-1-1 project, the group will be getting together and begin working on agency agreements, etc. We still have other vendors to have provide demonstrations; however, we need to get working on this other documentation due to the fact of the grants that have been received through the Blackhawk Hills Coop. We will be receiving copies of the southern Illinois 18 county documents to assist with completing ours.

Chairman Winebaugh then began the discussion of the Memorandum of Understanding (MOU) between the Ogle County Emergency Telephone System Board and the Ogle County Sheriff's Office. All board members present, Sheriff Beitel, and Deputy Harn reviewed the document and the suggested changes with discussion. Chairman Winebaugh advised Sheriff Beitel and Deputy Harn that the final draft that has been agreed upon will be on the agenda next month for a vote. S. Beitel will send out the agreed MOU to all board members, Deputy Harn, and Sheriff Beitel for review.

New Business:

Lyle Hopkins, Chairman of the Ogle County Finance Committee, spoke to the board requesting the ETSB funding of the salary and benefits for the E9-1-1 Coordinator for fiscal year 2011. Chairman Hopkins thanked the board for their assistance this last year with this funding as well. Chairman Winebaugh advised him that now that we have the MOU agreed upon, we will be able to move forward at next months meeting with this request as well. Their request will be on the agenda for the November meeting as well. Again, this would be a one year agreement.

S. Beitel provided all present with spread sheets with the last 5 years of income and expenditures. S. Beitel informed the board that in 2008 we had a high income on the Wireless account. This was due to the fact that the wireless carriers collect the surcharge on their customers, submit that money to the state. The money is placed into 2 separate accounts. One is for the PSAP's and one for the wireless carriers. When the wireless carriers fund exceeds a certain amount, the state (CMS) is able to disperse those funds to the PSAP's that are answering wireless 911 calls. In 2008 we received approximately \$60,000.00 extra. This year we received \$8,500.00.

Other issues with the decreasing funding 911 includes the fact that wireless surcharge is only 73 cents per line, of which the 911 boards receive 53 cents. Also, the surcharge is distributed to the ETSB's in which the billing address of the cell phone is listed. We have numerous people who have cell phones through their employment and if it is outside Ogle County, we don't receive those funds.

Also, many people are switching to pre-paid cell phones. The surcharges collected from those phones are distributed by point of sale. The example of that is people buy their pre-paid phones in Rockford at Wal Mart, Target, etc, the surcharge goes to Winnebago County.

The land line phones we have being decreasing in numbers over the last 7-8 years at a rate of between 350-500 lines a month.

S. Beitel provided copies of the monthly bank statement and ending balance of cash accounts as of September 30, 2010.

Landline Account	\$427,779.97
NG 9-1-1 Account	\$80,877.88
Wireless Account	\$128,426.30
Total	\$637,084.15

S. Beitel informed the board that there was a 9-1-1 outage on September 30, 2010. The cause of this outage was a bad card between the primary SS7 trunk and the back up trunk. The outage was about 3 hours. During that time Polo Fire received two 9-1-1 calls. They completed the calls and handled them very well. S. Beitel informed the board that she sent letters to the dispatchers that were working that day and to Polo Fire for the handling of the situation.

S. Beitel advised the board that she was beginning to work on the budget for next year. At this time she is working on the training part of the budget and after the November meeting, we will have additional information that is necessary for the budget.

S. Beitel spoke to the board the Ogle County ETSB Bylaw. They were redone about 5 years ago and it would be good to review them again. S. Beitel has received a couple of Bylaws from other ETSB's and they will be sent out to the board members and we will discuss them next month.

There was no public comment.

A motion by L. Feary and seconded by S. Sullivan for adjournment. The motion carried.
The meeting was adjourned at 7:05pm.

Respectfully Submitted,
Sandy Beitel, Secretary
Ogle County ETSB

Attachments: Financial Spreadsheets 2005-2010